

2018-2019 UPPER SCHOOL ROOM PARENT REPRESENTATIVE INFORMATION

Thank you for agreeing to take on this important role. The Parents' Association is lucky to have volunteers who commit their time and energy. We appreciate your help in providing each class information and support throughout the school year. Please note that our PA is involved with many school events and welcomes any and all ideas that help support our Sun Valley Community School family.

Upper School Head

Kevin Campbell

kcampbell@communityschool.org

Co-Presidents:

Betsey Thomson	206-919-3321	betseythomson@mac.com
Paula Viesturs	206-304-0887	paulaviesturs@gmail.com

Upper School VPs:

Julie LaFleur	206-251-1402	juliemlafleur@icloud.com
Mimi Griswold	208-720-3570	griswold9@gmail.com

Dorm Parents

Alison Liaboe	509.263.1547	aliaboe@gmail.com
Jeff Rose	310-980-7700	jeff@therosegrp.com

12th Grade Class Parents:

Katrina Harmon	415-309-7660	katrina.g.harmon@gmail.com
Laura Morawitz	208-309-0072	lcmorawitz@gmail.com

11th Grade Class Parents:

Andrea Cookston	208-720-9090	bartonandy123@gmail.com
Cara Walther	541-410-5081	carawalther1@gmail.com

10th Grade Class Parents:

Maureen Ott	239-253-2718	objott@aol.com
Annie Kaiser	208-720-4596	anniesunvalley@gmail.com

9th Grade Class Parents:

Sarah Spoor	702-219-7173	sarah@krispykremes.com
Peggy Baker	208-720-067	peggy@bakersv.com

PARENT REPRESENTATIVES MONTHLY MEETING WITH KEVIN CAMPBELL

All US room parent reps will meet monthly with US Head Kevin Campbell and the US VP's in the US conference at 8:15 am. We will send out a reminder one-week prior. The meeting should take about an hour.

Tuesday Aug 28th, 8:15	Monday February 4th, 8:15
Monday October 29, 8:15 (Nov's mtg)	Monday April 1st, 8:15
Monday January 7 th , 8:15	Monday May 6th, 8:15

2018-19 GENERAL PA MEETING DATES AND TIMES ARE:

Tuesday Sept 11- 8:05, Hagenbuch Hall
Tuesday Nov 13- 8:05, Ketchum Campus/Dorm
Tuesday Jan 15- 8:05, Ketchum Campus/Dorm
Tuesday Feb 12- 8:05, Ketchum Campus/Dorm
Tuesday April 9- 8:05, Ketchum Campus/Dorm
Tuesday May 14-8:05, Hagenbuch Hall

THE ROLES OF PARENT REPRESENTATIVES

US Parent Reps are the liaison between the parents of your class, the US VP's of the Parents' Association and the US Head. Parents reps will also serve as the class communicator during our Annual Fund Campaign.

Parent Reps will be asked to:

1. Attend General PA meetings.
 - a. Call/text new families ONLY and invite them to attend
2. Attend US Room Parent Rep meetings (see schedule above)
 - a. Create class email list obtained from Christie Giles
 - b. Email your class parents the week prior (see schedule above) asking if parents have questions/comments for Kevin
 - c. Email comments to Julie/Mimi for discussion at next meeting
3. Sign and distribute Annual Fund emails prepared by the Development Office
4. Organize one or two parent social/issue events throughout the school year.
 - a. Class budget of \$300.00 grades 9-11. \$350.00 grade 12
 - b. Obtain "Check Request" form for reimbursement of expenses (on CS web site)
 - c. Submit form to Kristina Kind, PA treasurer. No alcohol reimbursement

DORM/CLASS SPECIFIC DUTIES, OTHER THAN ABOVE

The Role Of Dorm Parent Representatives

Dorm representatives will be promoting cooperation and communication between dorm families and our school's PA by attending, either by phone or in person, our Upper School Parent Representative meetings (see schedule above) with Kevin.

In preparation for these meetings, Dorm Parent Representatives will send out an email 1 week prior to the meetings asking for dorm related PA questions/comments. Email responses to Julie/Mimi for discussion at next meeting.

9th Grade

None

10th Grade

Winter Formal--RECRUIT CHAIR/CO-CHAIR! DELEGATE!...utilize the Winter Formal Planning Binder

1. Recruit other 10th Grade class parents to help!
2. Contact Student Senate and ask what the kids want! What has worked in past? Changes?
3. Obtain budget from SVCS business office
4. Obtain planning binder from US VP

11th Grade

Help with Graduation Weekend-- RECRUIT CHAIR/CO-CHAIR! DELEGATE!...utilize the Graduation Planning Binder

Friday, May 31, 2019- Support Awards Ceremony

- a. Arrange chairs
- b. General set-up and tear down

Saturday, June 1, 2019

- a. Flower arranging
- b. Stage set-up

Sunday, June 2, 2019-Graduation Day

- a. Cut lilacs and construct lilac arch
- b. Backstage help
- c. Food for seniors
- d. Clean-Up

12th Grade:

Senior Prom---RECRUIT CHAIR/CO-CHAIR, DELEGATE!...utilize the Prom Planning Binder

1. Recruit other 11th Grade class parents to help!
2. Contact Student Senate and ask what the kids want! What has worked in past? Changes?

3. Obtain budget from SVCS business office
4. Obtain planning binder from US VP

Senior Class Pre-Function Planning

Help recruit families to sponsor both a pre-prom dinner and a pre-graduation dinner. These are NOT PA events. Julie LaFleur and Megan Pepin organized 2018's pre-graduation family event. Contact them for help.